

**City of Belmont**  
**STANDING COMMITTEE (COMMUNITY VISION)**  
**MINUTES**  
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2 August 2021

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**ATTACHMENTS INDEX**

Attachment 2 – Item 10.2 refers  
Attachment 3 – Item 10.2 refers

**CONFIDENTIAL ATTACHMENTS INDEX**

Confidential Attachment 1 – Item 10.1 refers  
Confidential Attachment 2 – Item 10.1 refers

Attachment 1 – Item 10.1 refers (changed to Confidential in Accordance with the *Local Government Act 1995* Section 5.23(2)(b)(e))

**CONFIDENTIAL TABLED ATTACHMENTS INDEX**

Confidential Tabled Attachment 1 – Item 8 refers

**MINUTES OF THE STANDING COMMITTEE (COMMUNITY VISION) MEETING HELD IN THE RIVERVALE ROOM, CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON MONDAY, 2 AUGUST 2021 COMMENCING AT 6.30PM.**

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## MINUTES

### COMMITTEE MEMBERSHIP

Cr J Powell (Presiding Member)	South Ward
Cr B Ryan (Deputy Presiding Member)	West Ward
Cr P Marks, Mayor (Ex-Officio)	East Ward
Cr R Rossi, JP	East Ward

### IN ATTENDANCE

Mr J Christie	Chief Executive Officer
Ms J Gillan	Director Development and Communities
Mr L Willcock	Manager Economic and Community Development
Mrs J Cherry-Murphy	Senior Governance Officer

### 1. OFFICIAL OPENING

**6.30pm** The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

*Before I begin I would like to acknowledge the Noongar Whadjuk people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging. I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.*

### 2. APOLOGIES AND LEAVE OF ABSENCE

Nil.

### 3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

#### 3.1. FINANCIAL INTERESTS

Nil

#### 3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

**4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

**4.1 ANNOUNCEMENTS**

Nil.

**4.2 DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING**

Nil.

**5. CONFIRMATION OF MINUTES**

**5.1 STANDING COMMITTEE (COMMUNITY VISION) MEETING HELD 18 AUGUST 2020  
(Circulated under separate cover)**

**OFFICER RECOMMENDATION**

**ROSSI MOVED, RYAN SECONDED,**

That the Minutes of the Standing Committee (Community Vision) Meeting held 18 August 2020 be confirmed as a true and accurate record.

**CARRIED 4 VOTES TO 0**

**6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN  
(WITHOUT DISCUSSION)**

Nil.

**7. NEW BUSINESS OF AN URGENT NATURE APPROVED BY PERSON PRESIDING  
OR BY DECISION**

Nil.

**8. QUESTIONS BY MEMBERS WITHOUT NOTICE**

**ATTACHMENT DETAILS**

<b><u>Attachment No</u></b>	<b><u>Details</u></b>
Confidential Tabled Attachment 1 – Item 8 refers	<a href="#">Confidential Minute Item</a>

Refer [Confidential Tabled Attachment 1](#)

**9. BUSINESS ADJOURNED FROM A PREVIOUS MEETING**

Nil.

## 10. ITEMS REQUIRING RECOMMENDATION TO COUNCIL

### 10.1 2021 COMMUNITY SERVICE AWARDS

#### ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Attachment 1 – Item 11.1 refers (changed to Confidential in Accordance with the Local Government Act 1995 Section 5.23(2)(b)(e))	<a href="#">Community Service Awards – List of Previous Recipients</a>
Confidential Attachment 1 – Item 10.1 refers	<a href="#">2021 Community Service Awards Nominations</a>
Confidential Attachment 2 – Item 10.1 refers	<a href="#">2021 Community Service Awards Selection Panel – Scoring Matrix</a>

Voting Requirement	:	Simple Majority
Subject Index	:	74/010 – City of Belmont Community Service Award
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	22 September 2020 Ordinary Council Meeting Item 12.3 29 October 2019 Ordinary Council Meeting Item 12.3 25 September 2018 Ordinary Council Meeting Item 12.2 26 September 2017 Ordinary Council Meeting Item 12.1 27 September 2016 Ordinary Council Meeting Item 10.7
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Development and Communities Division

#### COUNCIL ROLE

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive** *The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, local planning schemes and policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application/matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

*Item 10.1 Continued*

## **PURPOSE OF REPORT**

To receive the nominations for the 2021 Community Service Awards and for the Standing Committee (Community Vision) to endorse the selection panel's choice of recipients.

## **SUMMARY AND KEY ISSUES**

Standing Committee (Community Vision) consideration of nominations and recommended recipients for the 2021 Community Service Awards.

## **LOCATION**

Not applicable.

## **CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

## **STRATEGIC COMMUNITY PLAN IMPLICATIONS**

In accordance with the 2020 – 2040 Strategic Community Plan:

**Goal: 5: Responsible Belmont.**

**Strategy: 5.1** Support collaboration and partnerships to deliver key outcomes for our City.

## **POLICY IMPLICATIONS**

There are no policy implications associated with this report.

## **STATUTORY ENVIRONMENT**

There are no specific statutory requirements in respect to this matter.

## **BACKGROUND**

The Community Service Award was initiated in 1977 to recognise and acknowledge services performed by community members and organisations, with five people receiving the inaugural Award. From 1977 to 2020, there have been 110 awards presented with four recipients receiving the Award twice.

The majority of the Awards have been presented to individuals with only two organisations receiving the Award, those being Nulsen Haven (1982) and Belmont Community Food Centre (2000).

*Item 10.1 Continued*

The following Award categories have been defined to include people working in the separate areas of:

- **Aged:** This category applies to an individual/community group who contributes within the aged sector (i.e. pensioner groups, activities and services for seniors).
- **Community Service:** This category applies to an individual/community group who contributes within the community (i.e. emergency service volunteer, support personnel, religious organisations, culturally diverse communities, charity groups, schools).
- **People Who Make a Difference:** This category applies to an individual/community group who has made an exceptional impact, by going above and beyond their duties, and making a significant difference in their local community by assisting another or others.
- **Sport and Recreation (Including Arts and Culture):** This category applies to an individual/community group who contributes to organisations such as sporting and recreational clubs as well as arts and culture clubs and organisations.
- **Youth:** This category applies to an individual/community group who support organisations such as girl guides, scouts, youth clubs, youth centre(s), schools etc.

The Awards are intended to acknowledge the outstanding service given to the community by individual persons and community groups using the following selection criteria:

1. The contribution made should be of benefit to the citizens of the City of Belmont (must have provided services to the residents of the City of Belmont).
2. Remuneration of an incidental nature will not exclude a nominee from eligibility.
3. Nominations can be made in more than one category for any one nominee. Each nomination has to be specific to the category for which the nomination has been submitted.
4. The nomination must be submitted on the provided nomination form.

### **OFFICER COMMENT**

The 2021 Community Service Awards were conducted using the selection criteria as resolved by Council at its 28 July 2015 Ordinary Council Meeting (Item 10.2).

The Selection Panel comprised of the Mayor, Chairperson of the Standing Committee (Community Vision), the Chief Executive Officer, Director Development and Communities and the Manager Economic and Community Development. The panel convened on Friday, 25 June 2021 to review and assess all applications.

A list of previous recipients is provided under [Attachment 1](#). Copies of nominations received are provided under [Confidential Attachment 1](#).

The Selection Panel's recommendation for the 2021 Community Service Awards is provided under [Confidential Attachment 2](#).

*Item 10.1 Continued*

**FINANCIAL IMPLICATIONS**

There are no financial implications evident at this time.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with this report.

**SOCIAL IMPLICATIONS**

The Community Service Awards recognise those who assist and develop community capacity and support community groups within the City of Belmont.

**OFFICER RECOMMENDATION**

**MARKS MOVED, RYAN SECONDED,**

The Standing Committee (Community Vision) recommends that:

1. Council endorse recipients of the 2021 Community Service Awards as detailed in [Confidential Attachment 2](#).
2. The decision by Council on the recipients of the 2021 Community Service Awards remains confidential until announced.

**CARRIED 4 VOTES TO 0**

## 10.2 TERMS OF REFERENCE – STANDING COMMITTEE (COMMUNITY VISION)

### ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Attachment 2 – Item 10.2 refers	<a href="#">Revised Terms of Reference – Standing Committee (Community Vision) 2021 – Track Changes</a>
Attachment 3 – Item 10.2 refers	<a href="#">Revised Terms of Reference – Standing Committee (Community Vision) 2021 – Clean Copy</a>

Voting Requirement : Simple Majority  
Subject Index : 154/007 – Standing Committees  
Location/Property Index : Property Address  
Application Index : N/A  
Disclosure of any Interest : Nil  
Previous Items : 10 June 2019 Item 10.1  
Applicant : N/A  
Owner : N/A  
Responsible Division : Corporate and Governance

### COUNCIL ROLE

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive** *The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, local planning schemes and policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application/matter that directly affect a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

### PURPOSE OF REPORT

To present revised Terms of Reference for the Standing Committee (Community Vision) (refer [Attachment 2](#) and [Attachment 3](#)) to Council for endorsement.

*Item 10.2 Continued*

### **SUMMARY AND KEY ISSUES**

To revise and update the Terms of Reference for the Standing Committee (Community Vision).

### **LOCATION**

Not applicable.

### **CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

### **STRATEGIC COMMUNITY PLAN IMPLICATIONS**

In accordance with the 2020 – 2040 Strategic Community Plan:

#### **Goal 5: Responsible Belmont.**

**Strategy:** 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations

### **POLICY IMPLICATIONS**

There are no policy implications associated with this report.

### **STATUTORY ENVIRONMENT**

There are no specific statutory requirements in respect to this matter.

### **BACKGROUND**

The City of Belmont's Standing Committee (Community Vision) first met on 27 July 2010, as the Standing Committee (Community Capacity). The Terms of Reference are reviewed biennially, in line with the Local Government Elections.

The Terms of Reference provide clear guidance on the purpose and objectives of the Standing Committee (Community Vision) and the duties and responsibilities of Committee members.

### **OFFICER COMMENT**

The revised Standing Committee (Community Vision) Terms of Reference are included in [Attachment 2](#) (showing the track changes) and [Attachment 3](#) (clean revised copy).

Terms of Reference for all City of Belmont Standing Committees are currently being reviewed and updated.

A review of the Standing Committee (Community Vision) Terms of Reference is pertinent to ensure consistency with the Terms of Reference of all City of Belmont Standing Committees.

The content has been amended to reflect organisational changes and to include reference to Economic Development. The changes do not substantively change the current role performed by the Committee.

### **FINANCIAL IMPLICATIONS**

There are no financial implications evident at this time.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with this report.

### **SOCIAL IMPLICATIONS**

The primary objective of the Standing Committee (Community Vision) is to act as a catalyst for social change that is driven by the community and designed to foster resilience and sustainability as outlined in the Terms of Reference.

The Duties and Responsibilities section of the Terms of Reference reflects the important role of Committee members in communicating Council social policies, strategies and plans to the community

### **OFFICER RECOMMENDATION**

**MARKS MOVED, ROSSI SECONDED,**

**That the Standing Committee (Community Vision) recommends that Council endorse the revised Terms of Reference for the Standing Committee (Community Vision) (refer [Attachment 3](#)).**

**CARRIED 4 VOTES TO 0**

### **11. NEXT MEETING**

The next meeting of the Standing Committee (Community Vision) will be advised. The Presiding Member thanked the Committee Members for their help over the last two years.

### **12. CLOSURE**

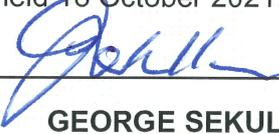
**7.11pm There being no further business the Presiding Member thanked everyone for their attendance and closed the meeting.**

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**MINUTES CONFIRMATION CERTIFICATION**

The undersigned certifies that these Minutes of the Standing Committee (Community Vision) Meeting held on 2 August 2021 were confirmed as a true and accurate record at the Standing Committee (Community Vision) Meeting held 18 October 2021:

Signed by the Person Presiding: \_\_\_\_\_ 

PRINT name of the Person Presiding: **GEORGE SEKULLA**