



City of Belmont
STANDING COMMITTEE (COMMUNITY VISION)
MINUTES
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2 May 2016

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ATTACHMENTS INDEX

Nil.

TABLED ATTACHMENTS INDEX

- Tabled Attachment 1 – Item 10.1 refers**
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- Tabled Attachment 3 – Item 10.3 refers**
- Tabled Attachment 4 – Item 10.4 refers**
- Tabled Attachment 5 – Item 10.5 refers**
- Tabled Attachment 6 – Item 10.6 refers**

*** COUNCILLORS ARE REMINDED TO RETAIN THEIR ATTACHMENTS FOR DISCUSSION WITH THE MINUTES ***

MINUTES OF THE STANDING COMMITTEE (COMMUNITY VISION) MEETING HELD IN THE RIVERVALE ROOM, CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET, CLOVERDALE ON MONDAY, 2 MAY 2016 COMMENCING AT 6.30PM.

MINUTES

PRESENT

Cr J Powell (Presiding Member)	South Ward
Cr R Rossi, JP, Deputy Mayor (Deputy Presiding Member)	West Ward
Cr B Ryan	East Ward

IN ATTENDANCE

Mr N Deague	Director Community and Statutory Services
Ms L Dobrin	Manager Community Development
Mrs N Griggs	Manager Community Place Making
Ms A Currimbhoy (<i>dep 7.41pm & did not return</i>)	Coordinator Community Development
Mr J Warner (<i>dep 7.41pm & did not return</i>)	Coordinator Community Projects
Mrs K Wilkinson (<i>dep 8.17pm & did not return</i>)	Coordinator Library and Heritage Services
Ms C Ferreira-Garel (<i>arr 6.32pm, dep 7.41pm & did not return</i>)	Cultural Diversity Engagement Officer
Ms M Makuch (<i>dep 7.41pm & did not return</i>)	Administration Officer Community Development
Ms E Cashman	Senior Governance Officer

1. OFFICIAL OPENING

6.30pm The Presiding Member welcomed all those in attendance and declared the meeting open.

2. APOLOGIES AND LEAVE OF ABSENCE

Cr P Marks, Mayor (Ex-Officio) (Apology)	East Ward
Mr S Cole (Apology)	Chief Executive Officer

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1. FINANCIAL INTERESTS

Nil.

3.2. DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1. ANNOUNCEMENTS

Nil.

4.2. DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING

Nil.

5. CONFIRMATION OF MINUTES

**5.1. STANDING COMMITTEE (COMMUNITY VISION) MEETING HELD 2 NOVEMBER 2015
(Circulated under separate cover)**

OFFICER RECOMMENDATION

ROSSI MOVED, RYAN SECONDED,

That the Minutes of the Standing Committee (Community Vision) Meeting held on 2 November 2015 be confirmed as a true and accurate record.

CARRIED 3 VOTES TO 0

6.32pm The Cultural Diversity Engagement Officer entered the meeting.

**6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN
(WITHOUT DISCUSSION)**

Nil.

**7. NEW BUSINESS OF AN URGENT NATURE APPROVED BY PERSON
PRESIDING OR BY DECISION**

Nil.

8. QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil.

9. BUSINESS ADJOURNED FROM A PREVIOUS MEETING

Nil.

10. INFORMATION ITEMS

10.1. RECONCILIATION ACTION PLAN 2015-2017 – ANNUAL PROGRESS REPORT

Attachment No	Details
Tabled Attachment 1 – Item 10.1 refers	Reconciliation Action Plan 2015-2017 – Annual Progress Report Presentation

The Coordinator Community Development provided an overview of the City's Reconciliation Action Plan 2015-2017 annual progress report and highlighted achievements over the past 12 months and priority areas for the future.

The Reconciliation Action Plan 2015-2017 Annual Progress Report Presentation included the following:

- Journey thus far
- Relationships
- Respect
- Opportunities
- Tracking
- Other future activities

(Refer [Tabled Attachment 1](#) for further information).

A series of questions were asked and responded to as follows:

- Approximately 10 to 15 people attended the wellness group program. The group was established in consultation with the Aboriginal Health Council of Western Australia. The program was very successful, with attendees coming from the Rivervale Family Group and the wider community.
- It is anticipated that the Acknowledgement of Country will be included in the Council Meeting process by June 2016.
- A scope investigating the provision of a fire pit is currently being worked on. This scope will look at risks and benefits of a fire pit, which will not necessarily lead to its implementation. Other departments will be consulted with and outcomes of the scoping exercise will be further explored.
- Plaques and signposts will identify the Bilya Kard Boodja Lookout. This is a significant piece of land and project. It was important that Bilya Kard Boodja was not referred to as a reserve.
- Internal Welcome to Country and Acknowledgement of Country protocols have been developed and are available for staff on Belnet. This document will be made available to Councillors.

Item 10.1 Continued

- Prior to these guidelines being in place, if Councillors feel there is a need to make an Acknowledgement of Country, they can do so. Individuals are able to pay their respect in this way. For formal Council Meetings, Council will require the Acknowledgement of Country to be carried out in a uniform way; which is what the protocols and guidelines detail.
- Relationships are being established and rapport is being built with Elders as part of the implementation of the Reconciliation Action Plan (RAP). Elders are important and have been spreading the word, informing others and expanding the circle of participants.
- Jacaranda Community Centre, the Rivervale Family Group and the Palmerston Association outreach program are partnerships that have been developed or strengthened as a result of the RAP.
- The Aboriginal Engagement Officer has built relationships with two key Elders and these relationships have developed into a larger group, which has been a gradual process.
- The Presiding Member commended the great work undertaken and the development of the RAP.
- The strategy has, and will continue to involve Jacaranda Community Centre. It is their decision how actively involved they will be. Jacaranda Community Centre has been attending most ARC meetings; work is being done to make connections and a Memorandum of Understanding has been developed. Clearer boundaries have been set which has helped in meeting expectations. The relationship is improving.
- Some Jacaranda Community Centre clients and members are Aboriginal Reference Committee members. The community will work through any issues amongst themselves.
- The City does facilitate a NAIDOC event – a flag raising and morning tea ceremony, however the concert element of NAIDOC has been amalgamated with the end of year festival therefore there are no longer competing events.
- As State Government funding has been lost, Jacaranda Community Centre has been focusing on its core business and less on Council activities.

10.2. MULTICULTURAL ACTION PLAN 2016-2020

Attachment No	Details
Tabled Attachment 2 – Item 10.2 refers	Multicultural Action Plan 2016-2018 Presentation

The Coordinator Community Development and the Cultural Diversity Engagement Officer provided an overview of the City's inaugural Multicultural Action Plan (MAP) 2016-2018 which was endorsed by the Senior Management Group in March 2016.

The Multicultural Action Plan 2016-2018 Presentation included the following:

- Why develop a MAP?
- Multiculturalism
- Our Vision
- Our Multicultural City
- Our Multicultural City – Religion
- Our Multicultural City – Households
- Our Multicultural City – Overseas Arrivals
- Our Journey
- Community Priority Areas
- Community Engagement

(Refer [Tabled Attachment 2](#) for further information).

A series of questions were asked and responded to as follows:

- Meeting places for the multicultural community will be a big focus in the new library. The library will house the community languages collection which the City is looking at enhancing.
- One-on-one meetings and interviews were held with leaders of the Rivervale mosque during the development of the MAP. Officers have been active in engaging with mosque leaders and the Australian Islamic College.
- A movie night at the library was suggested as a possible activity for the coming year. It was suggested that 'Wide Open Sky' a documentary which is the uplifting story of a children's choir in outback NSW, recently screened at Cinema Paradiso would be a worthwhile choice.
- The Multicultural Action Plan will be launched on 17 May 2016, and it is hoped that all Councillors can attend the launch.

10.3. UPDATE ON COMMUNITY CONTRIBUTION FUND ROUND 10

Attachment No	Details
Tabled Attachment 3 – Item 10.3 refers	<u>Community Contribution Fund Round 10 – March 2016 Presentation</u>

The Coordinator Community Development provided an update on successful and unsuccessful applications received during Round 10 of the Community Contribution Fund (CCF).

The Community Contribution Fund Round 10 – March 2016 Presentation included the following:

- CCF Summary 2011-2016
- Summary of Round 10

(Refer [Tabled Attachment 3](#) for further information).

A series of questions were asked and responded to as follows:

- The Men's Shed has received a significant amount of support and funding from Council, which recently resolved to provide two years accommodation support funding. Strategies concerning ongoing support and the long term future support of the Men's Shed will need to be considered.
- CCF support is intended to be a kick-starter for groups and organisations. Once these groups are established and running, the City can provide support to organisations in assisting in the sourcing and applying for larger grants.
- Now that the Men's Shed is up and running, they should be receiving ongoing membership fees.
- Consideration was given to asking Council for increased funding for the oversubscribed CCF Round 10, but a decision was made by SMG that in this instance the allocated budget would be adhered to.
- Groups and organisations can apply multiple times for CCF funding. On this occasion, the decision was made to remain within budget and allocate funding on a priority basis. Evidence will be gauged to see if oversubscription is becoming a trend or if this Round was a once off, as the trend in previous rounds has been undersubscription, with the full budget allocation not exhausted. In the instance that the CCF is consistently oversubscribed, an increased budget allocation will be investigated and requested through the budget process.
- CCF guidelines clearly state that in the event of oversubscription for funds, funding will be allocated on a priority basis.
- It is difficult to compare grants. A number of community priorities need to be taken into consideration. Funding will be allocated if CCF criterion has been met and if community needs and priorities are addressed.
- The City very rarely receives applications from CaLD groups and Officers are encouraging applications which address vulnerable community needs. It is seen as a positive to increase and diversify the portfolio.

Item 10.3 Continued

- CCF allocations need to be monitored for equity and to ensure that dependencies are not created. If funding is allocated on a regular basis, some groups and organisations may have the expectation that funding will continue to be allocated and believe that they are entitled to the funding, and so will not seek alternative funding options.
- It was noted that many organisations in the City are worthy of funding and assistance, however the City does not want to have these organisations becoming dependent on Council funding.
- Council supports a number of groups and organisations with funding and accommodation assistance. These groups are independent of Council and do not necessarily provide updates on their progress and activities to Council.
- The Manager Community Development undertook to invite representatives from the Belmont Men's Shed to provide a brief update on their progress, membership and activities at an upcoming Standing Committee (Community Vision) meeting.

7.41pm The Coordinator Community Development, Coordinator Community Projects, Cultural Diversity Engagement Officer and the Administration Officer Community Development departed the meeting and did not return.

10.4. LIBRARY AND HERITAGE UPDATE

Attachment No	Details
Tabled Attachment 4 – Item 10.4 refers	<u>Library and Heritage Update 2016 Presentation</u>

Some of the library and museum's more popular programs and activities have experienced significant growth in attendance over the past 12 months. The Coordinator Library and Heritage Services highlighted the key issues and positive outcomes associated with this increased interest in the City's programs and activities.

The Coordinator Library and Heritage Services provided an update on impending changes to the State Library van courier service and the reduction in the State Library's budget allocation for library materials to local government. The changes are likely to have a notable impact on the library.

The Library and Heritage Update 2016 Presentation included the following:

- Popularity in Programs at the Library and Museum
- Baby Rhyme Time and Story Time Statistics
- Night at the Museum Statistics
- Program Issues
- Positive Solutions / Outcomes
- Reduction in State Government Budget Allocation and Services
- Establishment of Public Libraries Task Force

(Refer [Tabled Attachment 4](#) for further information).

Item 10.4 Continued

A series of questions were asked and responded to as follows:

- The 'Night at the Museum' event occurs on an annual basis to coincide with Halloween.
- The 'Night at the Museum' event is advertised through the Belmont Bulletin, the City of Belmont Website and through flyers and displays available in the library.
- There is a limit of 30 attendees at museum events, which is based on capacity. If more attendees could be accommodated, they would be.
- Streaming capabilities have been investigated and will be implemented for late comers and to cover capacity constraints at story time sessions. A screen and space will be set up outside the event room so that the program can still be followed and enjoyed by those not in the room. This will also cater for any disruptive children.
- The Presiding Member noted recent feedback commending the City of Belmont Library.
- Officers are continually striving to raise the bar and improve library programs and events. This experience and the capacity constraints currently being experienced have shown what will be needed at the new library building to continue current operations and grow future library programs.
- Public libraries contribute approximately \$130,000 per annum for the van service with the State Library contributing approximately \$70,000 per annum. It is believed that the shortfall for the van service is \$70,000. The Public Libraries Western Australia Working Group will be investigating the van service and what will be required for its continuation in some capacity.
- Funding for the van service will cease on 30 June 2016 and the current contract runs for approximately another month. It is hoped that a new contract to continue the van service will be in place before the expiry of the current contract.
- It has been one year since the introduction of RFID automation in the library. Staff are now able to move around the library more easily and assist with programs as they are not as restricted. The library is working towards having more staff available on the circulation floor to assist with enquiries, at present three staff are available on the floor to assist with enquiries and having four staff available is being worked towards.
- There will not necessarily be a reduction in discards due to the reduced funding for library materials. All discards have to meet certain criteria such as the number of years that the material has been in circulation. If certain amounts of wear and tear are showing, stock may be discarded earlier than normal. It is essential that the library continues to have quality stock available for customers, therefore following discarding processes will not cease.

8.11pm Cr Ryan departed the meeting.

Item 10.4 Continued

- It was noted that there was a changing focus on what library staff are required to undertake, with an increasing focus on computers and digital skills. Government agencies are referring community members to the library for assistance in completing forms and resumes. There is now an expectation for library staff to be skilled in IT, with Belmont community members requiring a high level of assistance in these areas. This will be a key consideration in the new community building due to the provision of the digital hub.
- Work on the next library and heritage plan has commenced, as the current plan is due to expire soon. It is expected that there will be a continuation of the current library and heritage plan with the appropriate amendments and inclusions until a new plan is developed to coincide with the move to the new community building to incorporate what the new building can provide.
- Library staff have become more flexible and adaptable to meet customer expectations and needs as the expectation of what is required and expected in libraries changes.
- Resourcing issues are addressed through SMG. One issue that has come up is the support and guidance that the community expects from library staff in relation to computers and associated IT programs.

8.16pm Cr Ryan returned to the meeting.

- Studies and statistics have demonstrated that demand for eBooks has plateaued and that there is a renewed interest in, and demand for physical book borrowing.

8.17pm The Coordinator Library and Heritage Services departed the meeting and did not return.

10.5. COMMUNITY WELLBEING PROJECTS UPDATE

Attachment No	Details
Tabled Attachment 5 – Item 10.5 refers	Community Wellbeing Projects Update Presentation

The Manager Community Place Making provided an update on current projects that are being undertaken relating to CountUSin, health promotion, place making and activation and the Oasis Masterplan.

The Community Wellbeing Projects Update Presentation included the following:

- Belmont Oasis Masterplan
- Belmont Oasis Masterplan cont.
- CountUSin
- CountUSin cont.
- Street Performers and Place Activation
- Wilson Park Temporary Community Garden
- Community Garden cont.
- Wilson Park Precinct Masterplan
- Masterplan cont.
- GIS Mapping – Food Deserts
- Project Childrens Book (CB)

(Refer [Tabled Attachment 5](#) for further information).

A series of questions were asked and responded to as follows:

- The Belmont Community Growers Group Committee is made up of passionate and committed locals who have a vested interest in seeing the project succeed.
- There is already an allocation in the budget towards funding the community garden project.
- It was suggested that consideration be given to locating the community garden near the playground and toilet facilities at Wilson Park.
- The Growers Group have indicated a preference for the community garden being located near the Rivervale Community Centre. The Growers Group understands that toilet facilities in the Rivervale Community Centre cannot be accessed unless the Centre has been booked, which will attract a fee.
- An internal meeting with relevant Officers has been held recently to discuss the pros and cons of the Community Centre site for the garden which is noted as being a location with significant amounts of shade.
- It was noted that a community garden in Victoria Park works well due to its location near a toilet block.
- Locating the community garden adjacent to the clubrooms is also being considered.

Item 10.5 Continued

- The provision of power and water to service the community garden will influence the location of the garden.
- The Children's Book project is a very exciting, unique project. It is hoped that the project will lead to other activities, such as the library's knitters group knitting the story book characters as part of their group activities, and murals using elements created for the Children's Book.

10.6. SILVERSPORT

Attachment No	Details
Tabled Attachment 6 – Item 10.6 refers	<u>SilverSport Presentation</u>

The Manager Community Place Making provided information about a new physical activity initiative funded by the State Government called SilverSport. The City of Belmont has been selected to pilot the program along with three other local governments in metropolitan and regional WA.

The SilverSport Presentation included the following:

- SilverSport

(Refer [Tabled Attachment 6](#) for further information).

A series of questions were asked and responded to as follows:

- The City was approached by the Department of Sport and Recreation (DSR) to participate in the SilverSport Program.
- The City is always actively looking for grant funding to help launch and implement a number of projects.
- There will be an impost on staffing to administer the SilverSport program. At present two staff share a role administering the KidSport program. DSR acknowledge this resourcing requirement and will contribute \$7000 towards administering the SilverSport program.
- It is expected that it will initially be more difficult for Seniors to go online to access information about SilverSport and to complete forms. It is anticipated that the library will be busy helping Seniors access online information.
- SilverSport is a wonderful opportunity for the City's senior residents to be physically active.

11. ITEMS REQUIRING RECOMMENDATION TO COUNCIL

Nil.

12. NEXT MEETING

The next meeting of the Standing Committee (Community Vision) will be held on Monday, 11 July 2016¹ commencing at 6.30pm.

13. CLOSURE

8.40pm There being no further business to conduct, the Presiding Member thanked everyone for their attendance and closed the meeting.

MINUTES CONFIRMATION CERTIFICATION

The undersigned certifies that these minutes of the Standing Committee (Community Vision) Meeting held 2 May 2016 were confirmed as a true and accurate record at the Standing Committee (Community Vision) Meeting held 5 September 2016.

Signed by the Person Presiding:



PRINT name of the Person Presiding:

Janet Powell

¹The 11 July 2016 Standing Committee (Community Vision) meeting was cancelled. The next Standing Committee (Community Vision) meeting was held on 5 September 2016.