



**City of Belmont**  
**STANDING COMMITTEE (COMMUNITY VISION)**  
**MINUTES**  
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3 September 2018

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**ATTACHMENTS INDEX**

Attachment 1 – Item 11.1 refers

**CONFIDENTIAL ATTACHMENTS INDEX**

Confidential Attachment 1 – Item 11.1 refers

Confidential Attachment 2 – Item 11.1 refers

**TABLED ATTACHMENTS INDEX**

Tabled Attachment 1 – Item 10.2 refers

Tabled Attachment 2 – Item 10.3 refers

**\*\*\* COUNCILLORS ARE REMINDED TO RETAIN THEIR  
ATTACHMENTS FOR DISCUSSION WITH THE MINUTES \*\*\***

**MINUTES OF THE STANDING COMMITTEE (COMMUNITY VISION) MEETING HELD IN  
THE RIVERVALE ROOM, CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET,  
CLOVERDALE ON MONDAY, 3 SEPTEMBER 2018 COMMENCING AT 6.30 PM.**

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**MINUTES**

**Committee Membership**

Cr J Powell (Presiding Member)	South Ward
Cr R Rossi, JP, Deputy Mayor (Deputy Presiding Member)	West Ward
Cr P Marks, Mayor (Ex-Officio)	East Ward
Cr B Ryan	East Ward

**IN ATTENDANCE**

Mr J Christie	Chief Executive Officer
Mrs J Hammah	Director Community and Statutory Services
Ms L Dobrin	Manager Community Development
Ms S De La Cruz	A/Manager Community Placemaking
Mr J Warner ( <i>dep 7.15pm &amp; did not return</i> )	Coordinator Community Projects
Ms N Richards ( <i>dep 7.37pm &amp; did not return</i> )	Coordinator Library and Heritage Services
Mr M Snart ( <i>dep 7.58pm &amp; did not return</i> )	Recreation Officer
Ms J Barnes	Senior Governance Officer

**1. OFFICIAL OPENING**

**6.30 pm** The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read the Acknowledgement of Country.

*Before I begin I would like to acknowledge the traditional owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.*

**2. APOLOGIES AND LEAVE OF ABSENCE**

Ms N Griggs (Apology)

Manager Community Placemaking

**3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT**

**3.1. FINANCIAL INTERESTS**

Nil.

**3.2. DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY**

Nil.

**4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

**4.1 ANNOUNCEMENTS**

Nil.

**4.2 DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING**

Nil.

**5. CONFIRMATION OF MINUTES**

**5.1 STANDING COMMITTEE (COMMUNITY VISION) MEETING HELD 9 JULY 2018  
(Circulated under separate cover)**

**OFFICER RECOMMENDATION**

**RYAN MOVED, ROSSI SECONDED,**

*That the Minutes of the Standing Committee (Community Vision) Meeting held 9 July 2018 be confirmed as a true and accurate record.*

**FCARRIED 4 VOTES TO 0**

**6. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN  
(WITHOUT DISCUSSION)**

Nil.

**7. NEW BUSINESS OF AN URGENT NATURE APPROVED BY PERSON  
PRESIDING OR BY DECISION**

Nil.

**8. QUESTIONS BY MEMBERS WITHOUT NOTICE**

**8.1 CR R ROSSI**

1. Will Harman Park Centre apply for National Disability Insurance Scheme (NDIS) accreditation? If not, why not?

**Response**

The Manager Community Development advised that the City, as an organisation, have yet to determine whether to seek NDIS accreditation. To become an NDIS provider there is a formal application process and the City is required to ensure that it meets required criteria. There are a number of responsibilities as an NDIS provider, of which being able to manage individualised funding is key, and may be difficult for the City to provide.

A future options paper and report will be presented to Council, whether to apply to become an NDIS provider will be one of the considerations.

The introduction of NDIS is on a rolling programme and residents of the City of Belmont are not able to apply for NDIS until 1 July 2019.

The Manager Community Development agreed to circulate information about NDIS to all Councillors.

2. When considering the next budget, can the City consider producing an over 65 brochure? The Town of Victoria Park produce one every two months.

**Response**

The Manager Community Development advised that she was not aware of this brochure but will discuss with Marketing to consider whether it is appropriate for the City.

**9. BUSINESS ADJOURNED FROM A PREVIOUS MEETING**

Nil.

## **10. INFORMATION ITEMS**

### **10.1 SISTER CITY DELEGATION REFLECTIONS**

The Coordinator Community Projects provided a summary and reflections of the 2018 Adachi Student Delegation to Belmont.

Highlights included:

- Yagan Square, Perth CBD
- Kings Park
- Scarborough Beach
- School day and active classrooms
- Bell Tower Tour
- Caversham Wildlife Park
- Adachi Park
- Food quality

Areas for improvement:

- Busy itinerary for four days – recommended a two day extension to the tour
- Format of the farewell function needs revisiting, but the venue was superb.

#### **7.08pm The A/Manager Community Placemaking departed the meeting.**

A series of questions were asked and responded to as follows:

- Due to the farewell function being a daytime event, the City tried to celebrate the week and not make the event overly formal. Liaison with marketing will take place to see how the format can be adapted to improve future functions. The students and Adachi staff praised the venue highly.
- It was explained to the Adachi City Officers that the length of the tour seems to have reduced over a period of a few years. They were encouraged to consider extending the tour by two business days as this would enable the students to have more structured events and free time. The Adachi tour is longer than the Belmont trip.

#### **7.12pm The A/Manager Community Placemaking returned to the meeting.**

- The programme will be reviewed to consider including a visit to Adachi Park at the beginning of the tour rather than towards the end when students can be fatigued from touring.
- Hosts have been paid an allowance for the last two years. They are paid \$300 for one student and \$500 for two students. This enables host families to offset costs associated with accommodating a student and undertaking activities with them in their free time.
- Hosts accommodation is checked by Officers to ensure suitability.

#### **7.15pm The Coordinator Community Projects departed the meeting and did not return.**

## 10.2 LIBRARY AND HERITAGE SERVICES – UPCOMING HIGHLIGHTS

### ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
<b>Tabled Attachment 1 – Item 10.2 refers</b>	<a href="#"><u>Library and Heritage 2018/19 Highlights Presentation</u></a>

The Coordinator Library and Heritage Services provided an overview of new innovative services as well as exciting new programming planned for the Ruth Faulkner Public Library and the Belmont Museum, for the second half of 2018 and beyond.

The Library and Heritage 2018/19 Highlights Presentation included the following:

- Coding and Robotics Workshop Series
- Vintage Historical Bus Tour
- Online Reading Rewards and Recommendations
- World War I Exhibit
- New eResource Collection and Kiosk Improvements
- Sensory Story Time Series

(Refer [Tabled Attachment 1](#) for further information).

Questions were asked and responded to as follows:

- The library has a very productive programming team who research and recommend new programmes.
- The Coding and Robotics Programme is a pilot programme. There is room for improvement and consideration could be given in the future to lending it out to state schools.

**7.37pm The Coordinator Library and Heritage Services departed the meeting and did not return.**



### 10.3 SPORTS COMMUNITY TOOLKIT PILOT

#### ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Tabled Attachment 2 – Item 10.3 refers	<a href="#"><u>Club Engagement and Resources Update Presentation</u></a>

The City's Recreation Officer gave an overview of an online tool provided by 'Sports Community' that will be made available to all City of Belmont sporting clubs for a trial period.

Sports Community are an organisation that provide training and knowledge to sporting clubs and their volunteers. The online portal will complement the resources provided by the City with the aim to empower sporting club volunteers by providing ongoing expert advice on how to make clubs consistently and sustainably successful.

The Club Engagement and Resources Update Presentation included the following:

- Sporting Club Overview
- Sports Offered
- Club Challenges
- Current Club Assistance
- Volunteer Feedback
- A New Trial Partnership
- A New Resource
- City of Belmont Club Sport Trial

(Refer [Tabled Attachment 2](#) for further information).

Questions were asked and responded to as follows:

- The City and the State sporting association are encouraging a number of multi-cultural groups who play sport at Peek Park to become structured sporting groups. The largest is a cricket group.
- Sporting clubs with members who are under 18 members must abide by Working With Children requirements.
- The Club Spot pilot programme will commence this month. For the trial it was considered not appropriate to include Belmont specific information on the Club Spot portal, however this may be reconsidered if the programme is extended. All Council specific items are available from City Officers and the City's website.

**7.58pm The Recreation Officer departed the meeting and did not return.**

## 11. ITEMS REQUIRING RECOMMENDATION TO COUNCIL

### 11.1 2018 COMMUNITY SERVICE AWARDS

## SOCIAL BELMONT

### ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Attachment 1 – Item 11.1 refers	<a href="#">Community Service Awards – List of Previous Recipients</a>
Confidential Attachment 1 – Item 11.1 refers	<a href="#">2018 Community Service Awards Nominations</a>
Confidential Attachment 2 – Item 11.1 refers	<a href="#">2018 Community Service Awards Selection Panel – Scoring Matrix</a>

Voting Requirement	:	Simple Majority
Subject Index	:	52/013
Location/Property Index	:	N/A
Application Index	:	N/A
Disclosure of any Interest	:	Nil.
Previous Items	:	26 September 2017 OCM - Item 12.1 27 September 2016 OCM - Item 10.7
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Community and Statutory Services

### COUNCIL ROLE

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive** *The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, local planning schemes and policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application/matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

*Item 11.1 Continued*

## **PURPOSE OF REPORT**

To receive the nominations for the 2018 Community Service Awards and for Standing Community (Community Vision) to recommend the selection panel's choice of recipients for endorsement by Council.

## **SUMMARY AND KEY ISSUES**

Standing Committee (Community Vision) consideration of nominations and recommendation of recipients for the 2018 Community Service Awards.

## **LOCATION**

Not applicable.

## **CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

## **STRATEGIC COMMUNITY PLAN IMPLICATIONS**

In accordance with the Strategic Community Plan Key Result Area: Social Belmont.

**Objective 3:** Develop community capacity and self-reliance.

**Strategy:** Council to adopt a 'whole of community' inclusive approach emphasising the intrinsic value of committing time and resources to relationship building amongst council and the community.

## **POLICY IMPLICATIONS**

There are no policy implications associated with this report.

## **STATUTORY ENVIRONMENT**

There are no specific statutory requirements in respect to this matter.

## **BACKGROUND**

The Community Service Award was initiated in 1977 to recognise and acknowledge services performed by community members/organisations, with five people receiving the inaugural Award. From 1977 to 2017, there have been 104 awards presented with four recipients receiving the Award twice.

*Item 11.1 Continued*

The majority of the Awards have been presented to individuals with only two organisations receiving the Award, those being Nulsen Haven (1982) and Belmont Community Food Centre (2000).

The following Award categories have been defined to include people working in the separate areas of:

- **Aged** - This category applies to an individual/community group who contributes within the aged sector ie: pensioners groups, activities and services for seniors.
- **Community Service** - This category applies to an individual/community group who contributes within community ie: emergency service volunteer, support personnel, religious organisations, culturally diverse communities, charity groups, schools.
- **People Who Make a Difference** - This category applies to an individual/community group who has made an exceptional impact, by going above and beyond their duties and making a significant difference in their local community by assisting another or others.
- **Sport and Recreation (including Arts and Culture)** - This category applies to an individual/community group who contributes to organisations such as sporting and recreational clubs as well as arts and culture clubs and organisations.
- **Youth** - This category applies to an individual/community group who supports organisations such as girl guides, scouts, youth clubs, youth centre/s, schools etc.

The Awards are intended to acknowledge the outstanding service given to the community by individual persons and community groups using the following selection criteria:

1. The contribution made should be of benefit to the citizens of the City of Belmont (must have provided services to the residents of the City of Belmont).
2. Remuneration of an incidental nature will not exclude a nominee from eligibility.
3. Nominations can be made in more than one category for any one nominee. Each nomination has to be specific to the category for which the nomination has been submitted.
4. The nomination must be submitted on the provided nomination form.

### **OFFICER COMMENT**

The 2018 Community Service Awards were conducted using the selection criteria as resolved by the Council at its 28 July 2015 Ordinary Council Meeting.

The Selection Panel comprised of the Mayor, the Standing Committee (Community Vision) Chairperson, the Chief Executive Officer (CEO), Director Community and Statutory Services and the Manager Community Development.

Copies of the nominations received are provided under [Confidential Attachment 1](#). A list of the previous recipients is provided under [Attachment 1](#).

The Selection Panel's recommendation for the 2018 Community Service Awards is provided under [Confidential Attachment 2](#).

*Item 11.1 Continued*

**FINANCIAL IMPLICATIONS**

There are no financial implications evident at this time.

**ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications associated with this report.

**SOCIAL IMPLICATIONS**

The Community Service Awards recognise those who assist and develop community capacity and support community groups within the City of Belmont.

**OFFICER RECOMMENDATION**

**ROSSI MOVED, POWELL SECONDED,**

*The Standing Committee (Community Vision) recommends that:*

1. *Council endorse recipients of the 2018 Community Service Awards as detailed in [Confidential Attachment 2](#).*
2. *The decision by Council on the recipients of the 2018 Community Service Awards remain confidential until presented at the 2018 Annual Civic Dinner.*
3. *Council invite the recipients of the 2018 Community Service Awards and their respective guest to the 2018 Annual Civic Dinner.*

**CARRIED 4 VOTES TO 0**

**12. NEXT MEETING**

The next meeting of the Standing Committee (Community Vision) will be held on Monday, 5 November 2018 commencing at 6.30pm.

**13. CLOSURE**

**There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 8.01pm.**

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**MINUTES CONFIRMATION CERTIFICATION**

The undersigned certifies that these minutes of the Standing Committee (Community Vision) Meeting held 3 September 2018 were confirmed as a true and accurate record at the Standing Committee (Community Vision) Meeting held 10 June 2019:

Signed by the Person Presiding: \_\_\_\_\_

PRINT name of the Person Presiding:

**JANET POWELL**

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