



City of Belmont
STANDING COMMITTEE (ENVIRONMENTAL)
MINUTES
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10 June 2019

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ATTACHMENTS INDEX

Attachment 1 – Item 10.1 refers
Attachment 2 – Item 10.1 refers

**MINUTES OF THE STANDING COMMITTEE (ENVIRONMENTAL) MEETING HELD IN
THE RIVERVALE ROOM, CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET,
CLOVERDALE ON MONDAY, 10 JUNE 2019 COMMENCING AT 6.30 PM.**

MINUTES

PRESENT

Cr S Wolff (Presiding Member)	South Ward
Cr B Ryan (Deputy Presiding Member)	East Ward
Cr P Marks (Ex Officio)	East Ward
Cr R Rossi, JP (Proxy Member)	West Ward

IN ATTENDANCE

Mr J Christie	Chief Executive Officer
Mr A Sheridan	Director Infrastructure Services
Ms J Hammah	Director Community and Statutory Services
Mr J Olynyk	A/Director Corporate and Governance
Mr W Stephens	Manager Parks and Environment
Ms M Lymon	A/Manager Governance
Mr S Glassborow	A/Coordinator Environment
Ms J Barnes	Senior Governance Officer

OBSERVERS

Cr M Bass	East Ward
Cr J Powell	South Ward

1. OFFICIAL OPENING

6.30 pm The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read the Acknowledgement of Country.

Before I begin I would like to acknowledge the traditional owners of the land on which we are meeting today, the Noongar Whadjuk people, and pay respect to Elders past, present and future leaders.

2. APOLOGIES AND LEAVE OF ABSENCE

Cr L Cayoun (Apology)

West Ward

3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT

3.1 FINANCIAL INTERESTS

Nil.

3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY

Nil.

4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)

4.1 ANNOUNCEMENTS

Nil.

4.2 DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING

Nil.

5. CONFIRMATION OF MINUTES

**5.1 STANDING COMMITTEE (ENVIRONMENTAL) MEETING HELD 25 MARCH 2019
(Circulated under separate cover)**

OFFICER RECOMMENDATION

ROSSI MOVED, MARKS SECONDED,

That the Minutes of the Standing Committee (Environmental) Meeting held 25 March 2019 be confirmed as a true and accurate record.

CARRIED 4 VOTES TO 0

**6. QUESTIONS BY MEMBERS ON WHICH DUE NOTICE HAS BEEN GIVEN
(WITHOUT DISCUSSION)**

Nil.

**7. NEW BUSINESS OF AN URGENT NATURE APPROVED BY PERSON
PRESIDING OR BY DECISION**

Nil.

8. QUESTIONS BY MEMBERS WITHOUT NOTICE

Nil.

9. BUSINESS ADJOURNED FROM A PREVIOUS MEETING

Nil.

10. ITEMS REQUIRING RECOMMENDATION TO COUNCIL

10.1 TERMS OF REFERENCE – STANDING COMMITTEE (ENVIRONMENTAL)

BUSINESS EXCELLENCE BELMONT

ATTACHMENT DETAILS

<u>Attachment No</u>	<u>Details</u>
Attachment 1 – Item 10.1 refers	Revised Terms of Reference – Standing Committee (Environmental) 2019 – Track Changes
Attachment 2 – Item 10.1 refers	Revised Terms of Reference – Standing Committee (Environmental) 2019

Voting Requirement	:	Simple Majority
Subject Index	:	154/007 – Standing Committees
Location/Property Index	:	Property Address
Application Index	:	N/A
Disclosure of any Interest	:	Nil
Previous Items	:	
Applicant	:	N/A
Owner	:	N/A
Responsible Division	:	Corporate and Governance

COUNCIL ROLE

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive** *The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, local planning schemes and policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application/matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

PURPOSE OF REPORT

To present revised Terms of Reference for the Standing Committee (Environmental) ([refer Attachment 1](#) and [Attachment 2](#)) to Council for endorsement.

SUMMARY AND KEY ISSUES

To revise and update the Terms of Reference for the Standing Committee (Environmental).

Item 10.1 Continued

LOCATION

Not applicable.

CONSULTATION

There has been no specific consultation undertaken in respect to this matter.

STRATEGIC COMMUNITY PLAN IMPLICATIONS

In accordance with the Strategic Community Plan Key Result Area: Business Excellence Belmont.

Objective: Achieve excellence in the management and operation of the local government.

Strategy: Ensure decision making is supported by effective information and knowledge management.

POLICY IMPLICATIONS

There are no policy implications associated with this report.

STATUTORY ENVIRONMENT

There are no specific statutory requirements in respect to this matter.

BACKGROUND

The City of Belmont's Standing Committee (Environmental) first met on 9 May 2005 and continues today. The original Terms of Reference for the Standing Committee (Environmental) were:

The purpose of this Committee is to consider and recommend to Council on matters of strategic importance and relevance to the City of Belmont, in relation to the environment, public land and streetscapes. In particular, monitoring the progress with and undertaking the review of the Environment Plan and ISO14001 - 2004 Environmental Standards Audit reports.

The current Standing Committee (Environmental) Terms of Reference are:

To consider and recommend to Council on matters of strategic importance and relevance to the City of Belmont in relation to the environment, public land and streetscapes.

In particular, monitoring the progress with and undertaking the review of the Environment Plan.

Item 10.1 Continued

OFFICER COMMENT

The revised Standing Committee (Environmental) Terms of Reference are included in [Attachment 1](#) (with track changes) and [Attachment 2](#) (clean revised copy).

Terms of Reference for all City of Belmont Standing Committees are currently being reviewed and updated to ensure consistency.

A review of the Standing Committee (Environmental) Terms of Reference is pertinent to ensure consistency with the Terms of Reference of all City of Belmont Standing Committees.

The Terms of Reference provide clear guidance on the purpose and objectives of the Standing Committee (Environmental) and the duties and responsibilities of Committee members.

FINANCIAL IMPLICATIONS

There are no financial implications evident at this time.

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications associated with this report.

SOCIAL IMPLICATIONS

The Duties and Responsibilities section of the Terms of Reference reflects the important role of Committee members in communicating Council social policies, strategies and plans to the community.

OFFICER RECOMMENDATION

MARKS MOVED, RYAN SECONDED,

That the Standing Committee (Environmental) recommends that Council endorse the revised Terms of Reference for the Standing Committee (Environmental) (refer [Attachment 2](#)).

CARRIED 4 VOTES TO 0

11. REGISTER UPDATE OF ITEMS

Officer responses to the *Register Update of Items* from the Environment Committee meeting on 25 March 2019 are listed below.

Date Submitted	Item No.	Item Heading	Responsible Officer	Officer Comment
14.11.16	10.2	City of Stirling- Tree Protection and Retention - Private Land and Verges	Manager Parks and Environment	A draft of the Canopy Plan will be presented to an Information Forum to inform all Councillors. COMPLETED. The Canopy Plan was presented to the 30 April 2019 IF.

12. NEXT MEETING

The next meeting of the Standing Committee (Environmental) will be advised.

13. CLOSURE

There being no further business, the Presiding Member thanked everyone for their attendance and closed the meeting at 6.32 pm.

MINUTES CONFIRMATION CERTIFICATION

The undersigned certifies that these minutes of the Standing Committee (Environmental) Meeting held 10 June 2019 were confirmed as a true and accurate record at the Standing Committee Meeting held 21 October 2019.

Signed by the Person Presiding: _____ 

PRINT name of the Person Presiding: **STEPHEN WOLFF**