



**City of Belmont**  
**STANDING COMMITTEE (ENVIRONMENTAL)**  
**MINUTES**  
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19 July 2021

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**ATTACHMENTS INDEX**

**Attachment 1 – Item 10.1 refers**  
**Attachment 2 – Item 10.1 refers**

**MINUTES OF THE STANDING COMMITTEE (ENVIRONMENTAL) MEETING HELD IN  
THE RIVERVALE ROOM, CITY OF BELMONT CIVIC CENTRE, 215 WRIGHT STREET,  
CLOVERDALE ON MONDAY, 19 JULY 2021 COMMENCING AT 6.30PM.**

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## MINUTES

### **COMMITTEE MEMBERSHIP**

Cr S Wolff (Presiding Member)	South Ward
Cr B Ryan (Deputy Presiding Member)	East Ward
Cr P Marks (Ex Officio)	East Ward

### **IN ATTENDANCE**

Mr J Christie	Chief Executive Officer
Ms M Reid	Director Infrastructure Services
Ms N Davey	Acting Manager Parks, Leisure and Environment
Mr S Glassborow	Acting Coordinator Environment
Mrs J Cherry-Murphy	Senior Governance Officer

### **OBSERVERS**

Cr R Rossi	East Ward
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#### **1. OFFICIAL OPENING**

**6.30pm** The Presiding Member welcomed all those in attendance and declared the meeting open.

The Presiding Member read aloud the Acknowledgement of Country.

*Before I begin I would like to acknowledge the Noongar Whadjuk people as the Traditional Owners of this land and pay my respects to Elders past, present and emerging. I further acknowledge their cultural heritage, beliefs, connection and relationship with this land which continues today.*

#### **2. APOLOGIES AND LEAVE OF ABSENCE**

Cr Cayoun (Absent)	West Ward
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#### **3. DECLARATIONS OF INTEREST THAT MIGHT CAUSE A CONFLICT**

##### **3.1 FINANCIAL INTERESTS**

Nil.

##### **3.2 DISCLOSURE OF INTEREST THAT MAY AFFECT IMPARTIALITY**

Nil.

**4. ANNOUNCEMENTS BY THE PRESIDING MEMBER (WITHOUT DISCUSSION)**

**4.1 ANNOUNCEMENTS**

Nil.

**4.2 DECLARATIONS BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO ALL MATTERS CONTAINED IN THE BUSINESS PAPERS PRESENTLY BEFORE THE MEETING**

Nil.

**5. CONFIRMATION OF MINUTES**

**5.1 STANDING COMMITTEE (ENVIRONMENTAL) MEETING HELD 24 AUGUST 2020  
(Circulated under separate cover)**

**OFFICER RECOMMENDATION**

**MARKS MOVED, RYAN SECONDED,**

That the Minutes of the Standing Committee (Environmental) Meeting held 24 August 2020 be confirmed as a true and accurate record.

**CARRIED 3 VOTES TO 0**

**6. QUESTIONS BY MEMBERS ON WHICH DUE NOTICE HAS BEEN GIVEN (WITHOUT DISCUSSION)**

Nil.

**7. NEW BUSINESS OF AN URGENT NATURE APPROVED BY PERSON PRESIDING OR BY DECISION**

Nil.

**8. QUESTIONS BY MEMBERS WITHOUT NOTICE**

Questions were asked and responded to as follows:

- The foreshore upgrade works at The Esplanade have been proposed in the budget for the financial year 2021-2022 and will be considered by Council on 27 July 2021.
- The trees removed near Selby Park are on the road reserve and not in the Park. This is due to road works for the Tonkin Gap Project.

## 9. BUSINESS ADJOURNED FROM A PREVIOUS MEETING

Nil.

## 10. ITEMS REQUIRING RECOMMENDATION TO COUNCIL

### 10.1 TERMS OF REFERENCE – STANDING COMMITTEE (ENVIRONMENTAL)

<u>Attachment No</u>	<u>Details</u>
Attachment 1 – Item 10.1 refers	<a href="#">Revised Terms of Reference – Standing Committee (Environmental) 2021 – Track Changes</a>
Attachment 2 – Item 10.1 refers	<a href="#">Revised Terms of Reference – Standing Committee (Environmental) 2021 – Clean Copy</a>

Voting Requirement : Simple Majority  
Subject Index : 154/007 – Standing Committees  
Location/Property Index : N/A  
Application Index : N/A  
Disclosure of any Interest : Nil  
Previous Items : 10 June 2019 Item 10.1  
Applicant : N/A  
Owner : N/A  
Responsible Division : Corporate and Governance

### COUNCIL ROLE

- Advocacy** *When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive** *The substantial direction setting and oversight role of the Council eg adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative** *Includes adopting local laws, local planning schemes and policies.*
- Review** *When Council reviews decisions made by Officers.*
- Quasi-Judicial** *When Council determines an application/matter that directly affect a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of quasi-judicial authority include local planning applications, building licences, applications for other permits/licences (eg under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*

*Item 10.1 Continued*

## **PURPOSE OF REPORT**

To present revised Terms of Reference for the Standing Committee (Environmental) (refer [Attachment 1](#) and [Attachment 2](#)) to Council for endorsement.

## **SUMMARY AND KEY ISSUES**

To revise and update the Terms of Reference for the Standing Committee (Environmental).

## **LOCATION**

Not applicable.

## **CONSULTATION**

There has been no specific consultation undertaken in respect to this matter.

## **STRATEGIC COMMUNITY PLAN IMPLICATIONS**

In accordance with the 2020 – 2040 Strategic Community Plan:

### **Goal 5: Responsible Belmont.**

**Strategy:** 5.6 Deliver effective, fair and transparent leadership and decision-making, reflective of community needs and aspirations.

## **POLICY IMPLICATIONS**

There are no policy implications associated with this report.

## **STATUTORY ENVIRONMENT**

There are no specific statutory requirements in respect to this matter.

## **BACKGROUND**

The City of Belmont's Standing Committee (Environmental) first met on 9 May 2005 and continues today. The Terms of Reference are reviewed biennially, in line with the Local Government Elections.

The Terms of Reference provide clear guidance on the purpose and objectives of the Standing Committee (Environmental) and the duties and responsibilities of Committee members.

The proposed changes are being presented to the Standing Committee (Environmental) for comment, prior to referral of the updated Terms of Reference to Council for endorsement.

*Item 10.1 Continued*

### **OFFICER COMMENT**

The revised Standing Committee (Environmental) Terms of Reference are included in [Attachment 1](#) (showing the track changes) and [Attachment 2](#) (clean revised copy).

Terms of Reference for all City of Belmont Standing Committees are currently being reviewed and updated.

A review of the Standing Committee (Environmental) Terms of Reference is pertinent to ensure consistency with the Terms of Reference of all City of Belmont Standing Committees.

At the last meeting of the Standing Committee (Environmental) on 24 August 2020, there was some discussion regarding the Terms of Reference. Below is an extract from the unconfirmed minutes of that meeting:

- *A general discussion took place regarding the following options:*
  - ❖ *The Standing Committee (Environmental) inviting an independent member of the community to join the Committee.*
  - ❖ *The Standing Committee (Environmental) becoming an Advisory Group that includes members of the community with relevant expertise.*
  - ❖ *A separate small group of advisors for consultation.*
- *Community engagement is often undertaken through the Strategic Community Plan and Workshops. As part of this process feedback is received and considered when reviewing strategies.*
- *The Standing Committee (Environmental) Terms of Reference are due for review in 2021 and at this time options on the future of the Committee can be considered.*

The above options have been considered, however at this stage it is not recommended that significant changes to the Terms of Reference are introduced. It is considered that the City's current approach to community consultation and engagement on sustainability and environmental matters is appropriate.

The Terms of Reference content has been amended to reflect current position titles, and replacement of the Environment and Sustainability Strategy 2016-2021, with a new five year Strategy and Implementation Plan for 2021-2026.

The Environment and Sustainability Strategy 2021-2026 will be a high level strategic document supported by an Implementation Plan, consistent with the City's new organisational approach to strategies, whereby a Strategy is a succinct document that is supported by an Implementation Plan to guide the delivery of objectives.

The Environment and Sustainability Strategy 2021-2026 will be presented to a future meeting of the Standing Committee (Environmental) for consideration, prior to referral to Council for endorsement.

The Strategy will be reviewed on a 5-yearly basis, and will be supported by an Implementation Plan, to be approved by the Executive Leadership Team.

The attached amended Terms of Reference reflect the above changes.

*Item 10.1 Continued*

### **FINANCIAL IMPLICATIONS**

There are no financial implications evident at this time.

### **ENVIRONMENTAL IMPLICATIONS**

The primary objective of the Standing Committee (Environmental) is to consider and recommend to Council on matters of strategic environmental importance and relevance to the City.

The Duties and Responsibilities section of the Terms of Reference reflects the important role of Committee members in supporting and promoting Council environmental policies, strategies and plans to the community.

### **SOCIAL IMPLICATIONS**

There are no social implications associated with this report.

### **OFFICER RECOMMENDATION**

#### **MARKS MOVED, RYAN SECONDED,**

**That the Standing Committee (Environmental) recommends that Council endorse the revised Terms of Reference for the Standing Committee (Environmental) (refer [Attachment 2](#)).**

**CARRIED 3 VOTES TO 0**

## **11. REGISTER UPDATE OF ITEMS**

Officer responses to the *Register Update of Items* from the Environment Committee meeting on 24 August 2020 are listed below.

<b>Date Submitted</b>	<b>Item No.</b>	<b>Item Heading</b>	<b>Responsible Officer</b>	<b>Officer Comment</b>
24/08/2020	10.1	Review of Policy BB2.2 - Streetscape Policy	Acting Manager Parks, Leisure and Environment	<p>The Manager Parks, Leisure and Environment undertook to check the trees planted along Oats Street against the Street Tree Plan to assist with refining the criteria.</p> <p>The City's Arborist confirmed that the street trees of concern on Oats Street (<i>Sapium sebiferum</i> - Chinese tallow) are appropriate for the location and consistent with the approved Street Tree Plan for Narrow Verges (2-3m) - Under Powerlines (refer page 13 - Street Tree Plan Revision 2017).</p>

**12. NEXT MEETING**

The next meeting of the Standing Committee (Environmental) will be advised.

**13. CLOSURE**

**There being no further business the Presiding Member thanked everyone for their attendance and closed the meeting at 7.19pm.**

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**MINUTES CONFIRMATION CERTIFICATION**

The undersigned certifies that these Minutes of the Standing Committee (Environmental) Meeting held on 19 July 2021 were confirmed as a true and accurate record at the Standing Committee (Environmental) Meeting held 18 October 2021:

Signed by the Person Presiding: \_\_\_\_\_ 

PRINT name of the Person Presiding: **STEVE WOLFF**