

-TENDER REGISTER # 01/2022		IMPORTANT: All documents created or received must be registered in ECM			
ECM Folder # 114/2022-01		RESPONSIBLE OFFICER Mathew Smith		Tender Selected Under Delegated Authority: NO	
Description of Goods / Services Sought [Reg. 17(2)(a)]:		Provision of IT Hardware			
		ADVERTISING [Reg. 17(2)(c) & (d)]:		DECISION TO INVITE [Reg. 17(2)(b)]:	
Expressions of Interest:		{insert DW hyperlink}		{insert Ref - OCM OR DofA Record}	
Invitation to Tender:		Advertisement - Tender 01/2022 - Provision of IT Hardware - The West A...		Tender 01/2022 - Delegated Authority to call Tender	
				25 January 2022 2.00pm	
EXPRESSIONS OF INTEREST					
OPENED: {Record Date & Time}		OFFICERS PRESENT: {Record Officer Title & Name}		{Record Officer Title & Name}	
SUBMITTER NAME [Reg. 17(2)(c)(iii)]:		REC'D PRIOR TO CLOSING DATE & TIME [REG. 23(1)]		COMPLIES WITH NOTICE SPECIFICATIONS [REG. 23(2)]	
				CONSIDERED CAPABLE OF SATISFACTORILY SUPPLYING [REG. 23(3)]	
				CEO ACCEPTED / REJECTED [REG. 23(4)]	
TENDER					
OPENED: 2.00 pm Tuesday xx xxxx 2022		OFFICERS PRESENT: Pippa French – Coordinator Procurement		Catherine Platts - Clerical Officer Procurement	
TENDERER NAME [Reg. 17(2)(e)]:		F&G REG. 18			
		REC'D WITHIN TENDER PERIOD		COMPLIES WITH SUBMISSION CRITERIA.	
				PREVIOUS EXPRESSION OF INTEREST	
				'SCORED' WITH ASSESSMENT CRITERIA	
				SUBMITTED FOR COUNCIL'S CONSIDERATION	
SUCCESSFUL TENDERER [Reg. 17(2)(f)]:		{INSERT NAME}		\$ VALUE [REG. 17(3)]	
				{insert \$ value OR DW h/link to schedule of rates}	
RESOLVED BY		{INSERT OFFICER NAME OR COUNCIL}		{insert Ref - OCM OR DofA Record}	

-TENDER REGISTER #	xx/2022	RESPONSIBLE OFFICER		Tender Selected Under Delegated Authority: YES	
ECM Folder #	114/2022-xx	Description of Goods / Services Sought [Reg. 17(2)(a)]:			
Expressions of Interest:	{insert DW hyperlink}	ADVERTISING [Reg. 17(2)(c) & (d)]:		DECISION TO INVITE [Reg. 17(2)(b)]:	
Invitation to Tender:	{insert DW hyperlink}			CLOSED:	
				{Record Date & Time}	
				xx xxxxxx 2022 2.00pm	
EXPRESSIONS OF INTEREST					
OPENED:	{Record Date & Time}	OFFICERS PRESENT:	{Record Officer Title & Name}	{Record Officer Title & Name}	{Record Officer Title & Name}
SUBMITTER NAME [Reg. 17(2)(c)(iii)]:	REC'D PRIOR TO CLOSING DATE & TIME [REG. 23(1)]	COMPLIES WITH NOTICE SPECIFICATIONS [REG. 23(2)]	CONSIDERED CAPABLE OF SATISFACTORILY SUPPLYING [REG. 23(3)]	CEO ACCEPTED / REJECTED [REG. 23(4)]	
TENDER					
OPENED:	2.00 pm Tuesday xx xxxx 2022	OFFICERS PRESENT:	Pippa French – Coordinator Procurement	Catherine Platts - Clerical Officer Procurement	
TENDERER NAME [Reg. 17(2)(e)]:	REC'D WITHIN TENDER PERIOD		COMPLIES WITH SUBMISSION CRITERIA.	PREVIOUS EXPRESSION OF INTEREST	'SCORED' WITH ASSESSMENT CRITERIA
					SUBMITTED FOR COUNCIL'S CONSIDERATION
SUCCESSFUL TENDERER [Reg. 17(2)(f)]:	{INSERT NAME}	\$ VALUE [REG. 17(3)]	{insert \$ value OR DW h/link to schedule of rates}		
RESOLVED BY	{INSERT OFFICER NAME OR COUNCIL}		{insert Ref - OCM OR DofA Record}		

